



Delaware County Sustainability Commission Meeting Minutes

Friday, July 16, 2021
2:00 PM – 4:00 PM

1. Attendees: Meeting called to order at 2:02pm. Quorum acknowledged at 3:00pm

Commission Members	Public Attendees
Ed Orner	Elaine Schaefer
Thomas Shaffer	Jack Bierling
Mark Manfre	Sharon Jaye
Ed Magargee	Pippa Barratt
Laura Goodrich-Cairns	Francine Locke
Steve Clark	Sam Haber
Carol Martsof	Shawn Rush
David Director	Rob Graff
Shawn Stancill	Beverlee Barnes
	Christine Reuther

2. Review of Sustainability Commission Charge

3. Chief Sustainability Officer Update

- a. C-PACE Program Update – formally adopted by Council on 3/17/21
 - i. Public Webinar 8/17/21 @ 1:00pm
- b. Capital Improvement Plan Update – on 7/1/21, a draft FY 22 CIP was submitted to a newly formed Capital Project Committee per the Administrative Code. Project prioritization was reviewed.
- c. Facility Condition and Needs Assessment
 - i. KCBA is on target for 10/1/21 completion date. Report will include comprehensive FCNA findings to Sustainability Commission
- d. Preserving the 1724 Chester Courthouse – update provided regarding historical society lease and additional preservation funding
- e. SEPA RPPA – final MOU is expected on 7/23 to present at County Council's August meeting
- f. PADEP's Local Climate Action Program (LCAP) – Delaware County has been selected to receive assistance creating a GHG inventory and climate action plan.
- g. PJM Cities and Communities Coalition (PJM CCC)
 - i. Delaware County is considering joining other cities in the PJM CCC to pursue solutions to climate change, reducing carbon emissions through the greening of the PJM electrical grid
- h. Delaware County 10-year Solid Waste Management Plan
 - i. County Council approved to advertise RFQ for consultant
 - ii. Management Plan goals were reviewed.
- i. Streamlining County Operations – open item place marker for future updates
- j. Q&A
 - i. Does our recycling get burned? CSO does not know the answer to this since recycling is handled at the municipal level.
 - ii. Chester Courthouse might become a national monument and be under the national parks service and their funding.

Public Comment:

Karen Taissig-Lux, county wide composting projects: Will there be a county compost farm? Commission could not give an answer to this question at this time.

4. Delaware Valley Regional Planning Commission Presentation: Rob Graff
 - a. Plans, Programs, and Resources
 - b. Connections 2045
 - c. Regional Trails program, return on Environment/trails, study on economic values of protected open space
 - d. Energy Use & GHG Emissions Inventory, eliminating GHG by 2050, working on a baseline for 2019
 - e. Four-page formatted report on \$\$ spent on fuel and energy
 - f. Municipal Management in Changing Climate and of Extreme Heat, map analysis on heat islands
 - g. EV Planning toolkit, map distribution of electric vehicles and charging spots for the county, online resource for public with EV
 - h. What can a County Sustainability Commission do? Publicize issues that people can talk about immediately, Lower Costs, Greater Comforts, Nicer neighborhoods, better cars, cleaner air, etc.

Public Comment: none at this time

5. Approval of Meeting Minutes from June Meeting - minutes approved
6. Subcommittee Updates
 - a. **Greening County Operations:** Finished drafting the plan, ready to be integrated into the overall sustainability plan, start talking about goals and measurable target numbers.
 - b. **Creating a County-Wide Sustainability Plan:** Sharon is taking draft language from the committee's work and putting it in a framework (see next agenda item). Committee will assist Sharon in outreach for the next few months.

Public Comment - none at this time

7. Sustainability Planning Framework Presentation and Discussion: Sharon Jaye
 - a. Reintroduction of Sharon Jaye and her responsibilities.
 - b. 5 Milestones for Sustainability Planning based on ICLEI framework
 - c. Introduces Equity/Inclusion Principles of Practices within the county and how we can monitor and measure these practices. Holding topic for a future discussion
 - d. Core concepts that make up a sustainability plan, Sustainability Manager, Internal Interdepartmental Team, Community Stakeholder Groups (brainstorm high priority issues, brainstorm strategies viz public, and assist with public engagement), General Public, Subject Matter Experts, Sustainability Commission.
 - e. SMART goals, Specific, Measurable, Actionable, Realistic, Timebound.
 - f. Framework Examples, Clark County, Nevada Sustainability and Climate Action Plan is a great example. Greening County Operations Sub commission example incorporated within the Clark County example. Goal, Baseline, Target, Actions.
 - g. Assessment on existing conditions, public outreach for Goal Refinement. Review of existing plans, DELCO 2035 Planning Process.
 - h. Next steps: refinement of high-level goals, perform assessments and initial outreach based on said goals. Benchmark current status of county and municipal operations and review existing plans and perform surveys and focus groups. Discuss equity and turn high-level goals into SMART goals.

8. New Business / Announcements - none

Public Comment - none at this time

9. Meeting Adjourned at 4:00pm